



ARRIVAL & ADMINISTRATION INSTRUCTION CIOR CIMEX 2020, TALLINN, ESTONIA, 24 – 27 SEPTEMBER 2020

INTRODUCTION

1. On behalf of the CIOR CIMIC Committee, we are honored to welcome each of you and look forward to facilitating another successful event this year, our 10th CIMEX.
2. This year's CIMEX will take place over the period Thursday evening, 24 September until noon Sunday, 27 September 2020.

AIM

3. The aim of this Admin Instruction is to provide all participants with the relevant information to register, deploy or join electronically and participate in CIMEX 2020.

EXECUTION

4. **Intent.** The CIOR CIMIC Committee will plan and execute CIMEX 2020, with support and logistics being provided by the Estonian Military.
5. **Scheme of Manoeuvre.** A CIMIC Committee advance party will arrive in Tallinn, Wednesday 23 September and finalize arrival assistance details. All participants are to arrive in Tallinn by no later than 16:00hrs on Thursday, 24 September. The CIMEX will consist of a number of presentations and a table-top exercise. We anticipate CIMEX participants from over a dozen NATO and partner countries. ENDEX will be after lunch on the 27 September.
6. **Main Effort.** The overriding CIMEX objectives are to encourage liaison opportunities, networking and information sharing and explore emerging CIMIC concepts, while promoting best practices within the international CIMIC community. The CIMEX is not meant to be a formal CIMIC training course. However, the CIOR CIMEX is formally recognized as an official exercise and can be found in NATO Military Training and Exercise Program (MTEP) for 2020. It is conducted at the CJTF Operational level. The theme for CIMEX 2020 is: Critical Infrastructure Failure: CIMIC in a Blackout Scenario. We will focus on how NATO responds to a natural disaster within our alliance and what role (s) CIMIC plays.
7. **End State.** Participants should expect to gain a common understanding of this subject and how CIMIC Staff Officers can contribute to the plan.

ARRIVAL INSTRUCTIONS

8. The CIMEX will be conducted at the Park Inn by Radisson Meriton Conference & Spa Hotel – Tallinn. Participants will be responsible for their own transportation to / from the local airport to their chosen hotel. Airport taxis provide the best method to get to the hotels. Cost approx. 20 Euro. Uber is of course an option. The list of hotels is on the enclosed EROC website. See below para 11.
9. Registration for physical presence will be at the Park Inn Radisson before the “Ice Breaker”. Participants will be guided through a registration process on arrival at the site. They will be given an orientation brief, a welcome pack, and shown their work areas.
10. The CIMEX Program. All participants will receive a copy of an up – to -date CIMEX program, at the latest, in the “welcome package”, the early version will be posted on the registration site.

SERVICE SUPPORT

11. Accommodations. Rooms will be booked by individuals or committees using the Registration info provided at the link; <http://lsc20.erok.ee>

12. Meals. There will be a number of options for those physically present.
 - a. Breakfast: Typically at your hotel 0630 - 0800
 - b. Lunch: Park Inn Radisson 1200 – 1300
 - c. Evening meal:
 - 24 Sept "Ice Breaker" - Food provided.
 - 25 Sept – Open night on the economy, (lots of restaurants).
 - 26 Sept – Estonian Cultural night, Estonian Rep to coord

13. Dress. Uniform for CIMEX participants should be national combat uniform, appropriate to the climate. Dress for all social activities is smart business casual. Personnel moving onto the Summer Congress after CIMEX will require full service dress for the opening ceremony 27 Sept., then national uniforms for the Congress.

14. Medical. Medical needs will be provided by local Estonian Hospitals & Emergency Services.

15. Equipment. Participants are encouraged to bring laptops if possible but at least bring a USB memory stick. WiFi will be provided on site. All other Audio visual equipment will be provided onsite, including photocopying.

16. E/CIMEX – For the first time ever we will deliver the CIMEX by distance, e-participation utilizing ZOOM as the e-platform. This obviously is due to the current pandemic and subsequent travel restrictions. Participants will need Google Chrome as their Browser and down load the ZOOM App. Instructions to join the meeting will be sent out via email to log on. Once “On”, normal e-meeting protocols will exist. There are a number of useful ZOOM utilizations videos available on Youtube. Fee for e-registration is available at the provided link above. The day of lectures will be broadcast, with appropriate links. Participants will be sorted into syndicates and then given instructions on how to “Go” to their e-syndicate room. Back briefs can then be delivered by the group chosen representative.

17. Documentation. For those physically attending bring passport and some form of military or national identity card with photograph. All participants are to ensure that they have provided passport details as part of their registration process, or directly to their country representatives.

COMMAND AND SIGNALS

18. Officer in command of CIMEX: LCol Norman White, Canada, Committee Chair

19. Host nation liaison and support: Lt. Taavi Rõivas and Lt. Hellar Lill

Please direct any additional questions to: Norman.White@forces.gc.ca
We look forward to seeing you in Tallinn or online!

//SIGNED//

Norman N. A. White
LCol
Chair CIOR CIMIC Committee
CIMEX 2020
Mobile/WhatsApp 1-506-447-9952